



**Job Title:** Intern Accountant

**Organization:** Youth Power Organization (YPO)

**Location:** Morogoro

**About YPO:**

YPO is a youth-led non-profit organization with a mission to enrich youth lives by connecting them to opportunities for sustainable income. YPO is dedicated to making a positive impact in the lives of young individuals by providing them with the skills, tools, and resources they need to achieve financial independence and prosperity.

**Job Description:**

YPO is looking for a committed, dedicated and detail-oriented Intern Accountant to join the organization. As an Intern Accountant at YPO, you will play a critical role in assisting the management of financial operations, ensuring the accuracy of financial records, and supporting YPO's mission.

**Key Responsibilities:**

- Maintain accurate financial records and ledgers.
- Prepare financial reports, budgets, and statements.
- Manage accounts payable and receivable.
- Reconcile bank statements and financial transactions.
- Assist with financial planning and budgeting.
- Ensure compliance with donor and nonprofit financial regulations.

**Qualifications:**

- Diploma or Bachelor's degree in Accounting or Finance.
- Proven experience in accounting and financial management.
- Knowledge of nonprofit accounting and financial reporting preferred.
- Proficiency in accounting software and Microsoft Excel.

**Skills:**

- Strong attention to detail and accuracy.
- Effective communication skills both written and verbal.
- Good organizational and time management skills.
- Ability to work under pressure.

**How to Apply:**

Interested candidates should submit their CV, cover letter, academic certificates and references to [recruitment@youthpowerorganization.com](mailto:recruitment@youthpowerorganization.com) with "Intern Accountant



Application" in the subject line. Please also include **your stipend expectations on the cover letter.**

**Application Deadline:**

15<sup>th</sup> April 2024 at 23:59 hours

**Note:** *YPO is an equal opportunity employer and welcome applicants from diverse backgrounds. YPO encourage candidates who share our passion for our mission to apply.*