

**THE UNITED REPUBLIC OF TANZANIA**



**PRESIDENT'S OFFICE  
PUBLIC SERVICE RECRUITMENT SECRETARIAT**

**VACANCY ANNOUNCEMENT**

**Ref.No. JA.9/18/01/9**

**27<sup>nd</sup> June, 2024**

On behalf of Tanzania Broadcasting Corporation (TBC), Public Service Recruitment Secretariat (PSRS), invites dynamic, proactive, experienced and suitable qualified Tanzanians to fill eight (8) vacant posts as mentioned below.

**1.0 TANZANIA BROADCASTING CORPORATION (TBC)**

The Tanzania Broadcasting Corporation (TBC) is a Public Service Broadcaster established by Government Order in 2007 and became operational on the 1st of July 2007 replacing the then Tanzania Broadcasting Services – Taasisi ya Utangazaji Tanzania (TUT). TUT was established in the year 2002 pursuant to Public Corporation Act No 2 of 1992, Government Notice No 23 of 14th June 2002. Its formation was a result of a merger of Radio Tanzania Dar es Salaam (RTD) which was established in 1972 and Television ya Taifa (TVT) which was established in 1999.

**1.1 TECHNICIAN II (TELECOMMUNICATION) – (5 POSTS)**

**1.1.1 DUTIES AND RESPONSIBILITIES**

- i. To carry out technical operation
- ii. To carry out cleanliness of workshop tools/equipment and workshop environments;
- iii. Carry out servicing and maintenance work of technical equipment under supervision of experienced technician,
- iv. To prepare sketch drawing and take site measurements,
- v. To plan, repair, maintenance and supervise telecommunication Equipment's,
- vi. To supervise on inspection of telecommunication workshop tools, equipemets and plants,

- vii. To conduct research and prepare the budget on maintenance works for telecommunication equipment's,
- viii. To prepare reports based on Telecommunication preventive maintenance of workshop tools, equipment's and plants.

### **1.1.2 QUALIFICATIONS AND EXPERIENCE**

Holder of Diploma or FTC in one of the following field: Electronics and Telecommunications Engineering, Telecommunication Engineering, Electrical Engineering, Mechanical Engineering, or its equivalent from a recognised Institution.

### **1.1.3 SALARY SCALE TBCSS – 3**

## **2.1 PHOTO JOURNALIST II – (1 POST)**

### **2.1.1 DUTIES AND RESPONSIBILITIES**

- i. To photograph newsworthy events, locations, people, or any other illustrative material;
- ii. To explore relevant photographic and video story concepts alongside writers, reporters, and editors;
- iii. To capture photographs, audio and videos which will produce news or story;
- iv. To write narration to accompany images;
- v. To create meaningful news from photographs; and
- vi. To perform any other duties as may be assigned by the supervisor

### **2.1.2 QUALIFICATIONS AND EXPERIENCE**

Holder of Bachelor Degree in one of the following fields: Journalism, Mass Communication, Photography, Multimedia or equivalent qualifications from recognized institutions. In addition, the candidate must be competent in Photo-editing, Illustrator or any relevant computer applications

### **2.1.3 SALARY SCALE TBCSS - 4**

### **3.1 ASSISTANT PRODUCER II – (1 POST)**

#### **3.1.1 DUTIES AND RESPONSIBILITIES**

- i. To assist in undertaking production of television programmes;
- ii. To assist in production of radio programmes, drama, light entertainment;
- iii. To selection and production of music programmes;
- iv. To assist in production of education development programmes;
- v. To assist in talk shows/documentaries/magazine, religious programmes, sports etc;
- vi. To undertake logging of pictures, rough cutting according to script and sound editing then produce the final release print;
- vii. To assemble video tapes;
- viii. To select sound to enhance video programme and synchronise with the pictures; and
- ix. To perform any other related duties as may be assigned by the supervisor.

#### **3.1.2 QUALIFICATIONS AND EXPERIENCE**

Holder of Diploma in Theatre Arts, Journalism, Fine arts, Mass communication, TV/Radio Film Production, Public Relations or its equivalent from a recognised Institution recognised Institution.

#### **3.1.3 SALARY SCALE TBCSS – 3**

### **4.1 ICT OFFICER II (SECURITY) – (1 POST)**

#### **4.1.1 DUTIES AND RESPONSIBILITIES**

- i. Assessing the status of Organization ICT network, and security systems
- ii. Designing and implementing security networks and protocols.
- iii. Inspecting and upgrading hardware to avoid vulnerability points.
- iv. Installing, configuring, updating and maintaining the security software in the Organization such as antivirus software
- v. Develop firewalls to secure the network infrastructure.
- vi. Inspecting and testing the security of the network.
- vii. Prepare daily and weekly reports and action plans concerning network security
- viii. Running penetration tests on upgraded systems.

- ix. Responding to security threats.
- x. Drafting security policies and guidelines.
- xi. Training staff on security protocols.

#### **4.1.2 QUALIFICATIONS AND EXPERIENCE**

Holder of Bachelor Degree in one of the following field: Computer Science, Information Technology, Computer Engineering or its equivalent from a recognised Institution.

#### **4.1.3 SALARY SCALE TBCSS – 5**

### **5.0 GENERAL CONDITIONS:**

- i. All applicants must be Citizens of Tanzania with an age not above 45 years except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers.
- iv. Applicants should apply on the strength of the information given in this advertisement.
- v. Applicants must attach their certified copies of the following certificates.
  - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates.
  - Postgraduate/Degree/Advanced Diploma/Diploma transcripts.
  - Form IV and Form VI National Examination Certificates.
  - Professional Registration and Training Certificates from respective
  - Registration or Regulatory Bodies, (where applicable).
  - Birth certificate.
- vi. Attaching copies of the following certificates is strictly not accepted: -
  - Form IV and form VI results slips.
  - Testimonials and all Partial transcripts.
- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal.
- viii. An applicant employed in the Public Service should route his application letter through his respective employer.

- ix. An applicant who is retired from the Public Service for whatever reason should not apply.
- x. An applicant should indicate three reputable referees with their reliable contacts
- xi. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xii. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE).
- xiii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, and Public Service Recruitment Secretariat P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.
- xiii. Deadline for application is **9<sup>th</sup> July, 2024**;
- xiv. Only shortlisted candidates will be informed on a date for interview and;
- xv. Presentation of forged certificates and other information will necessitate to legal action;

**NOTE:** *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')*

**Released by:**

**SECRETARY  
PUBLIC SERVICE RECRUITMENT SECRETARIAT**

