



## **We're Looking for a Qualified and Passionate Career Guidance Counsellor**

**Want to work for one of the largest charities of its kind in Africa?** Are you an experienced project person with a passion for organizing impactful events and ensuring smooth operations? Are you skilled in leading a diverse team, coordinating logistics, managing inventories, doing event budgets and delivering exceptional results? Do you thrive in a dynamic environment where your skills can make a real difference? If this sounds like you... Keep reading!

### **Position Title and Work station:**

1. **Career Guidance Counsellor** - The School of St Jude, Sisia Campus, Moshono, Arusha, Tanzania (1 Vacancy, Bachelor Degree)

### **About Us**

The School of St Jude is a pioneering leader in charitable education within Africa. Every year we give 1,800 students with free, quality education, 100's of graduates with access to higher education, and provide more than 20,000 government school students with quality teachers. St Jude's is funded by generous supporters from around the world who make our mission of giving bright, poor Tanzanian students a free, quality education possible.

### **Who are you for the Career Guidance Counsellor**

- You are a dedicated professional who has worked directly as a paid career guidance officer, not just in volunteer roles.
- You are passionate about helping girls discover their academic and career pathways.
- You have excellent communication and facilitation skills, and can connect with students at different levels.
- You are a creative problem-solver who can adapt lessons and workshops to suit various learning needs and levels.
- You go to sleep at night dreaming about making a tangible difference in the lives of young Tanzanian girls.

### **What you'll do for the Career Guidance Counsellor**

- Implement the Career Guidance curriculum and facilitate lessons for Form 2, 3 and 4 students at St Jude's Girls' School.
- Coordinate annual surveys, workshops, career fairs, and the holiday Skills Development Program.
- Deliver typing and emotional intelligence classes tailored to student needs and abilities.
- Lead club activities and ensure accurate reporting and procedures for club leaders and members. Support club activities and ensure accurate reporting and procedures for club leaders and members.
- Collaborate with the Careers team and other academic staff to mentor and guide students, especially those at risk of poor career decisions.

### **What we're looking for in the Career Guidance Counsellor**

- At least 2 years of paid experience in career counselling or similar roles in a school or education setting.
- Demonstrated ability to teach typing with 80+ WPM and over 98% accuracy.
- Excellent organisational, communication, and time-management skills
- A positive, self-motivated work ethic and a passion for developing the next generation of female leaders.
- A clear understanding of the 21<sup>st</sup> Century Skills, and a solid plan o cultivate them from the students

### **Why us**

- The opportunity to use your talents and expertise to fight poverty through education and make a positive impact in Tanzania
- A flexible and supportive community of international and local employees
- Ample opportunities for career progression and development
- Mid-morning tea and lunch (during working days)





**The School  
of St Jude**

**Work with us!**

**Are you interested?**

Send your cover letter and an up to date Curriculum Vitae to [recruitment@schoolofstjude.co.tz](mailto:recruitment@schoolofstjude.co.tz) (subject line must include the reference number: **TSOSJ/HR/SIS/HO/04/22**)

Applications close on 20, June, 2025. only shortlisted candidates will be contacted.

**Fighting poverty  
through education**



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