



P.O. BOX4816, DSM EMAIL: recruitment@asyx.co.tz

ASYX GROUP COMPANY LTD

JOB ADVERT;

JOB TITLE: CALL CENTER AGENT

JOB LOCATION: DAR ES SALAAM

COMPANY NAME: ASYX GROUP COMPANY LTD

REPORTS TO: GENERALMANAGER

KEY RESPONSIBILITY

- Handling Inbound and Outbound Calls
- Customer support
- **Data Entry and Record Keeping**
- Meeting Performance Targets
- Using Call Centre Tools and Systems
- Following Scripts and Procedures
- **Maintaining Professionalism**

QUALIFICATIONS

- Must have Diploma or Degree in Business administration, Human resource, public relations, Mass communication, Customer service or any other related field.
- Proven experience in a similar role is essential.
- MUST be conversant using Computer (MS Word and Excel)
- Approach every task with impeccable attention to details and documentations.
- Have a proven background in motivating people to do their best and perform duties as per company policy.

The interested applicant should send its application letter, Curriculum Vitae and their Certificates through address below

**THE GENERAL MANAGER
ASYX GROUP CO. LTD
P.O.BOX 4816
DAR ES SALAAM**

APPLICATIONS SHALL BE SUBMITTED VIA Email Address below:

Email: recruitment@asyx.co.tz

Hand delivery application shall be rejected.

Deadline for application is 17th December,2025.